



West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

Registered Office: Vidyut Bhavan, Block - DJ, Sector - II, Bidhannagar, Kolkata - 700 091.

CIN: U40109WB2007SGC113473; website : www.wbsedcl.in

WBSedcl

Office Order No.: 2491

Dated: 29-07-2025

In partial modification of the Office Order No: 2099 dated 04.03.2022, Sl. No. 84 of the existing Schedule of Delegation of Power is substituted with the following:-

Sl. No.	Nature of Power	Delegation		Remarks
		CMD/MD	Full Power	
84.	Grant of advance (adjustable/recoverable) medical treatment of employees and dependents in any Medical Institutes/ Hospitals/ Registered Clinics as indoor patients	Director (HR)	Rs. 10 lakh in each case	i) Subject to norms as approved by the BoD from time to time ii) Power shall be exercised by the respective authorities for the employees working under them
		Officer on Special Duty	Rs. 5 lakh in each case	
		CE/ GM (HR&A)/ GM (F&A)/ GM (HRD, TRG & PM)/ Company Secretary/ CMO	Rs. 2.50 lakh in each case	
		AGM (HR&A)/ AGM. Corp. Comm.	Rs. 2 lakh in each case	
		ZM/ Project Manager/ PSIC- Hydel & Pumped Storage/ RM/ DM/ CSO/ Manager (HR&A)/ AM (HR&A)	Rs. 1 lakh in each case	

All other terms & conditions of the Office Order No. 2099 dated 04.03.2022 shall, however, remain unchanged.

This has reference to Resolution No. 15 adopted in the 132nd Meeting of the Board of Directors held on 10th July, 2025.

This Order takes immediate effect.


(A. K. Gupta)
Director(HR)

Distribution:

1. Director (R&T)/ Director (HR) /Director (Dist)/Director (Fin)/ Director (Projects)/Director (Generation),WBSEDCL
2. Adviser(S&V),WBSEDCL
3. Adviser(S&V), WBSEDCL.
4. Executive Director: (Distribution)/ (Projects)/(Commercial),WBSEDCL..
5. Officer on Special Duty, WBSEDCL.
6. Chief Engineer: Dist.North/ Dist.South, WBSEDCL
7. Chief Engineer:P&E/Projects-I/Project-II/Project-III/Project IV/Commercial/Hydel/
EMD/PTP/Safety Regulation/CRM/P&C/DTD/PIDD/PPSP/PSPD/Turga/R&EM/SPGD/S&LP/Hydel./Communication
Corp.Monitoring,WBSEDCL
8. Chief Engineer (IT),WBSEDCL- **with request for uploading this Circular in the Website of the Company**
9. Chief Engineer & Project Manager, PPSP HQ, WBSEDCL.
10. General Manager:(HR&A): Corp./T&D and PM/Planning, WBSEDCL..
11. General Manager(F&A): Corp.Planning/IA/Operation, WBSEDCL.
12. Company Secretary, WBSEDCL.
13. Chief Vigilance Officer, WBSEDCL..
14. Chief Medical Officer, WBSEDCL.
15. Chief Security Officer, WBSEDCL.
16. Chief Land Officer, Land Acquisition Cell, WBSEDCL..
17. Advisor, Liaison Office, New Delhi, WBSEDCL..
18. Project Manager, PPSP Site/RHP/TCFHP/TPSP/JHP, WBSEDCL.
19. Addl. Chief Engineer, S&LP/DSM Cell, WBSEDCL.
20. Addl. Genl. Manager (HR&A):SSC/CLM/Corp./ES&ER-I/Dist./Legal/Vigilance/ES&ER-II/PTP/PSPD/Commercial
Service Cell/HCM Core Team/HRDD/Project-II/Land Acquisition/Board Cell,WBSEDCL.
21. Addl. Genl. Manager (F&A): Corp.-Finance/B&A/MIS-ESTB/Indirect Tax Cell/ Terminal Claims Hydel/Dist./Project
IV/ P&C/ Internal Audit/Project-II/ IT, WBSEDCL.
22. Sr. Manager (F&A)/(HR&A), Indirect Taxes/ Budget/ Estb. Corp/ CMC/ EMD, WBSEDCL.
23. Project Manager, PPSP Site/RHP/TCFHP/TPSP/JHP, WBSEDCL
24. **Zonal Manager:** Kolkata/Burdwan/Midnapur/ Berhampur/ Malda/Siliguri Zone, WBSEDCL.
25. **Project Manager:** Siliguri/ Raiganj/ Berhampore/Barasat/ Burdwan/ Jalpaiguri/ Coochbehar/ Malda/ Balurghat/
Murshidabad/ Nadia/ West Midnapur/ East Midnapur/ Bankura Baruipur/ Howrah- Hooghly/Suri/RE
Project.WBSEDCL.
26. **Regional Manager :** North 24-Parganas/ South 24-Parganas/ Bidhannagar /Howrah /Hooghly/ Purba Bardhaman/
PaschimBardhaman/ Birbhum/ Purba Medinipur/ Paschim Medinipur/ Jhargram/Bankura/ Purulia/ Nadia/
Murshidabad/ Malda/ Uttar Dinajpur/ Dakshin Dinajpur/ Jalpaiguri/ Darjeeling/Kalimpong/ Alipurduar/ Coochbehar
Region, WBSEDCL.
27. **Divisional Manager:** Behala/ Baruipur/Garia/ Diamond Harbour/ Canning/ Bidhannagar-I/Bidhannagar-II/ Howrah I/
Howrah-II/Uluberia/Barrackpore/ Naihati/ Barasat/ Basirhat/ Habra/ Bongoan/ Serampore/ Singur-Haripur/
Tarakeswar Arambag/ Chandannagar/ Mogra/ Kalna/ Katwa/ Memari/ Burdwan North/ Burdwan South/ Durgapur
Asansol/ Suri/ Rampurhat/ Bolpur/ Tamluk/ Contai/ Haldia/ Ghatal/ Midnapur/ Kharagpur/Bankura/ Bishnupur/
Purulia/ Raghunathpur/ Kalyani/ Krishnagar/ Tehatta/ Berhampur/ Kandi/ Raghunathganj
Malda/Gajol/Chanchol/Jalpaiguri/ Domkal/ Jiaganj/ Alipurduar/ Coochbehar/ Darjeeling/ Siliguri Town/ Siliguri
Suburban/ Kurseong/ Islampur/ Kalimpong/ Mal/ Mathabhanga/ Belda/ Egra/ Jhargram/ Khatra/ Nakashipara
Kakdwip/ Bhangar/ New Town/ Balurghat/ Buniadpur/Islampur/Raiganj/Ranaghat Division, WBSEDCL. **They are
requested to circulated the same to the Station Manager under their respective jurisdiction .**
28. Sr. P.S. to Chairman and Managing Director/Director (R&T)/ Director (HR) /Director (Dist)/Director (Fin)/ Director
(Projects)/Director (Generation)/ ED(Distribution)/(Commercial)/(Projects), WBSEDCL.